

**Stray and Contact Voltage Working Group**  
**Matthew Norwalk, Chair**  
**Scott Kruse, Secretary**

**2016 IEEE PES General Meeting**  
**Sheraton Boston Hotel**  
**Boston, MA**

**July 18, 2016**  
**11AM – 2PM**

**Unapproved Meeting Minutes**

**Attendees**

Bryan Beske - American Transmission Co.	Matt Norwalk - SCE
Richard Bingham - Dranetz-BMI	Tom Overman - Overman Consulting
Jim Bouford – Quanta-Technology	Robert Schaerer - Power Engineers
Heide Caswell - Pacificorp	Andra Flaherty - Snohomish county PUD
Anthony Cedrone - Con Edison of NY	Rusty Soderberg - Consumers Energy
Mythili Chaganti - Centerpoint	Val Werner - We Energies
Daniel Chen - Con Edison	Marv Wessel - Global RF Solutions
Charles Fijnvandraat - Consultant - FCG Energy	David Zech - Duke Energy
Fred Friend – AEP	Marc Patterson - Idaho Power Co.
Dave Gilmer - Tri Axis Engineering	Steve Tatum - Alabama Power
Joseph Grappe - Duke Energy	Gary Nuzzi - Dranetz
Stuart Hanebuth - Power Survey Co	Steven Johnston - Eaton
Robert Harris - NRECA	Rachel Krepps - Baltimore Gas & Electric
Ray Hisayasu - Puget Sound Energy	Rhys dela Cruz - Con Edison
Robert Johnson - L-3 Communications	Alexander Dornhelm - Con Edison
David Kalokitis - Power Survey Co	Mark Riddle - Con Edison
Scott Kruse - Power Survey Co	Maria Rodriguez - Con Edison
Sal Martino - EPRI	Adrianne Ortizo - Con Edison
John McDaniel - National Grid	Glenn Aiemjoy - PG&E
Robert Napphen - National Grid	

The Stray and Contact Voltage Working Group met at the 2016 IEEE PES General Meeting on Monday morning July 18<sup>th</sup> at the Sheraton Boston Hotel in Boston, MA. There were approximately 39 people in attendance.

The meeting began with a review of the meeting Agenda and then moved on to attendee introductions. The Meeting Minutes from Memphis were reviewed and approved.

New Working Group Policies and Procedures were drafted by the Chair. A brief review was held and there were no issues with the new policies. A motion was made in favor of the new Policies and Procedures and they were approved by the working group.

Matt announces that an election will be held for the appointment of new officers to fill the positions of Vice Chair and Secretary. He appointed Dave Kalokitis as the election officer to handle the nomination and voting process, which will be done electronically before the next meeting.

The group discussed changes for the next revision of the guide and if it should be elevated to a recommended practice or standard. Matt started generating a revision to the outline of the guide, but there wasn't agreement as to how it should be laid out. The consensus was that the Clauses and content need to be reorganized for better flow. Stu Hanebuth volunteered to put together an outline by September and determine what information needs to be moved around. After the outline is complete the content will be modified for review at the January meeting. Additionally, the group agreed to revise the guide to elevate it to a recommended practice.

Jim Bouford officially announced that he is resigning as Vice Chair of the working group.

An announcement was made that the Jodie Lane Conference will be held Dec 1, 2016. If anyone is interested in presenting, call for papers and presenters will be in July or August.

The meeting adjourned at 1:35PM.

The next meeting will be at the 2017 IEEE PES Joint Technical Committee Meeting, January 8-12, 2017, in New Orleans, Louisiana.